

Jefferson County Solid Waste Committee

Jefferson County Courthouse
311 S. Center Ave., Room C2003
Jefferson, WI 53549

August 5, 2025 Minutes

1. **Call to Order** – Meeting was called to order by Supervisor Callan at 8:32 a.m.
2. **Roll Call (Establish a Quorum)** – Committee Members: Joan Callan, Dan Herbst and Bob Preuss were present. Matt Tracy and Mark Groose were absent. Staff Present: Kim Buchholz. Waste Collection Partners Present: Collin Barrington, Veolia.
3. **Certification of Compliance with the Open Meetings Law** – In compliance.
4. **Approval of the Agenda** – Motion by Herbst, seconded by Preuss. Approved as printed, 3-0.
5. **Public Comment** - None
6. **Approval of Minutes – June 3, 2025 Solid Waste & Air Quality Committee Meeting** – Motion by Herbst, seconded by Preuss, to approve June 3, 2025 Solid Waste & Air Quality Committee meeting minutes as printed. Motion approved, 3-0.
7. **Communications** – None
8. **Departmental Update** – Buchholz reported to the committee that she has contacted both Dane and Waukesha Counties regarding establishing a partnership for hazardous waste disposal during non-event times. They are drafting agreements for 2026 for 10 vouchers each. Buchholz noted that Jefferson County is updating the website so Solid Waste website will be changing. Buchholz stated that word has not yet been received on the 2026 submitted grants. Parks, Land Conservation, GIS and Zoning staffed a combined booth at the Jefferson County Fair. Callan commented that she felt the wheel attracted people to the table. She also felt it was good to have a booth and share it between departments.
9. **Discussion on Solid Waste Departmental 2025 Financial Report** – A copy of the 2025 current budget was distributed to the committee in the agenda packet. Buchholz stated that the budget is on track.
10. **Discussion on 2026 Solid Waste Budget** – A copy of the 2026 draft budget was distributed to the committee in the agenda packet. Buchholz highlighted a couple line items on the proposed 2026 budget. Line item 12902.531008 (Haz Recycle) was added in the amount of \$3,000. This is to provide for the partnership between Waukesha and Dane Counties for hazardous waste disposal during not event times. Otherwise, the budget is similar to 2025.
11. **Update from Waste Collection Partners** – No reports.
12. **Discussion and Recap of Events Held** – On June 7, the Electronics & Appliance Recycling Event was held in Lake Mills at the Water and Street Department. Buchholz handed out the survey summary from the event that included the total poundage collected by category.

Buchholz felt the event went well. Having the ability to utilize the parking lot across the street helped tremendously with traffic control. Buchholz stated the only item where she felt improvements could be made were where the appliance contractor set up. Discussion occurred. Preuss commented that reversing the traffic pattern may help but didn't know if that was possible. He also commented that it was very good to have people further up the street

directing traffic. Callan commented that reversing the traffic flow would provide for less off-street lining up of cars. Overall, everyone felt the event went well and that we need to continue to have 7-9 volunteers to run the event efficiently.

13. **Discussion on September 19 & 20 Clean Sweep Event Logistics** – The next Clean Sweep event is on September 19 & 20 at the City of Watertown Street Department. Friday's event is from 3-5:30 p.m. with businesses coming in from 2:30-3 p.m. and Saturday's event is from 8-10 a.m. Question was asked about batteries. Barrington explained that car, tractor and alkaline batteries are not accepted. Buchholz said that lithium and button batteries are. Preuss asked about light bulbs. Barrington stated that fluorescent tubes and curly bulbs are accepted. It was discussed if we would have enough traffic cones. Barrington said they could handle the cones within the building. Buchholz stated that she would touch base with Watertown to discuss if they could put out safety cones for traffic control. Buchholz also stated that we will need volunteers to work the event and will be sending out an email in the beginning of September.
14. **Discussion and Possible Action on future Meeting Dates and Possible Agenda Items -**
Discussion on including propane tanks as part of hazardous waste recycling events; update on Dane and Waukesha County contracts; update on 2026 grants; recap September 19 & 20 events; logistics for October 18 event.
15. **Next Solid Waste Committee Meeting** – October 7 & December 2, 2025
16. **Adjourn** – Meeting adjourned at 9:06 a.m. Motion by Preuss, seconded by Herbst.